

**PRO-FORMA INVOICE COURSE IN SPA RECEPTION - 2019**

**STUDENT NAME & SURNAME:** \_\_\_\_\_

Student Number: \_\_\_\_\_

**Date:** \_\_\_\_\_

Non-Refundable Reservation Fee	R	4 000.00
Tuition Fees	R	31 941.00

**Compulsory:**

▪ Compulsory Subjects	@ R4 367	per Subject	<u>Amount</u> 21 835.00
▪ Front Desk Administration			
▪ Client Service and Ethics			
▪ Business Numeracy & Basic Accounting			
▪ Business Communication			
▪ Sales			
▪ Compulsory Electives	@ R5 053	per Elective	10 106.00
▪ Elective 1			
▪ Elective 2			

Any **additional elective** to the maximum of 3 @ R5 053 per elective

**Uniforms**

Qty	Size	Received	Outstanding	Price/unit	Total Price	
2x	Top	.....	.....	R 348.50	R 697.00	
2x	Slacks	.....	.....	R 322.50	R 645.00	
2x	Over-dresses	.....	.....	R 234.00	R 468.00	
1x	Navy Coat	.....	.....	R 1 560.00	R 1 560.00	
1x	Gholf Shirt	.....	.....	R 280.00	R 280.00	
	Name badge & Student Card	.....	.....	R 200.00	R 200.00	<b>3 850.00</b>
1x	Navy Cardigan - <b>OPTIONAL</b>	.....	.....	R 455.00	R 455.00	
<b>Total: Uniforms</b>						

**Textbooks**

	Received	Outstanding	
Logbook	.....	.....	
Basic Financial Accounting	.....	.....	
Effective Business Communications in Organisations	.....	.....	
Customer Service 3 <sup>rd</sup> Ed	.....	.....	
Personal Selling 4 <sup>th</sup> Edition	.....	.....	
The Spa Book: The Official Guide to Spa Therapy	.....	.....	
Student Diary	.....	.....	
Blue File (x1) and Compiled Student Notes	.....	.....	<b>3 750.00</b>

Kit/Implements (according to selected electives)

<b>Kit: Basic</b>	- Compulsory Kit	<b>R 1 500.00</b>
Kit: Make-Up		R 6 100.00
Kit: Mani-/Pedicure		R 1 800.00
Kit: Massage		R 300.00
Kit: Nail Technology		R 6 100.00
Kit: Waxing (excludes Wax Starter Kit)		R 100.00

Full Kit - All Practical Electives = R15 900

**Total Due**

Less: Advanced Payments

**Total Payable (7 January 2019)**

\_\_\_\_\_  
 Student Signature

\_\_\_\_\_  
 ID Number: Student

\_\_\_\_\_  
 Parent/Guardian Signature

\_\_\_\_\_  
 ID Number: Parent/Guardian

Payment method	Study Loan- <b>BANK:</b>	EFT	Bank Representative:.....
Amount Paid	R	Receipt number:.....	

**BANK DETAILS:**      FNB Stellenbosch  
 Isa Carstens Academy      Current Account

Branch Code: 200610  
 Account Number: 62569379970